

Annual Systems Engineering Conference 2018

“Year of Engineering”

Dear Delegate

Thank you for booking to attend the INCOSE UK Annual Systems Engineering Conference 2018 (ASEC 2018), taking place in The Vincent Building of Cranfield University from 20th – 21st of November.

Travel and conference information is provided below.

We look forward to seeing you at what will be a stimulating and informative event.

Yours faithfully,

INCOSE UK



ASEC 2018

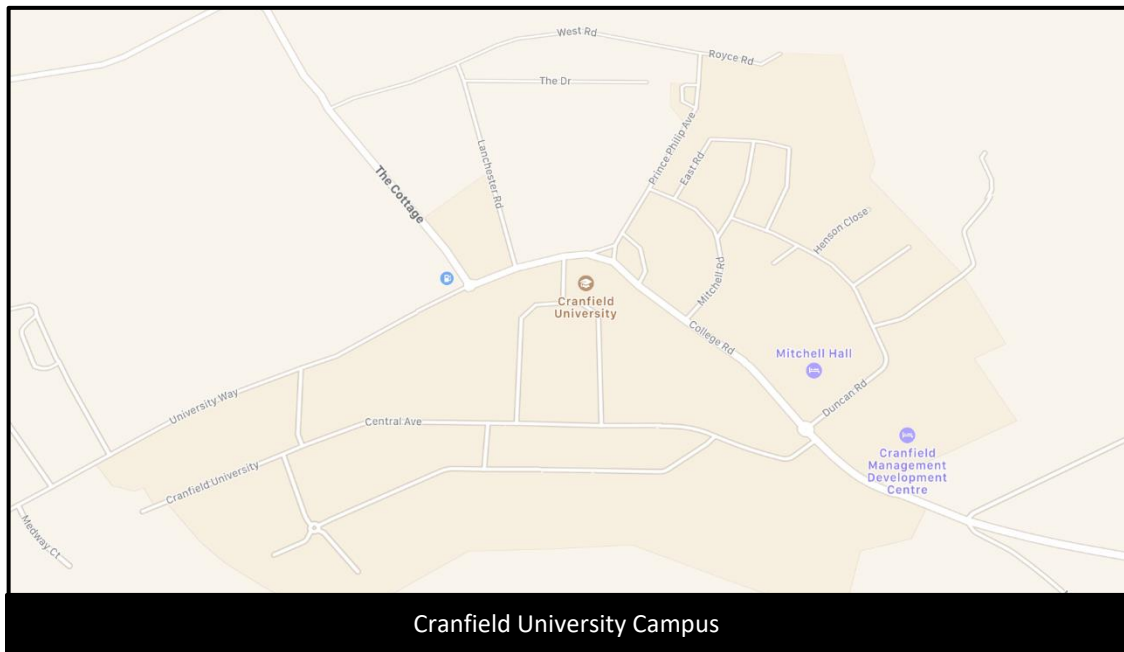
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Travel Information

The venue for ASEC 2018 will be **The Vincent Building, Central Avenue, Cranfield University, Cranfield, MK43 0JR.**



The Vincent Building



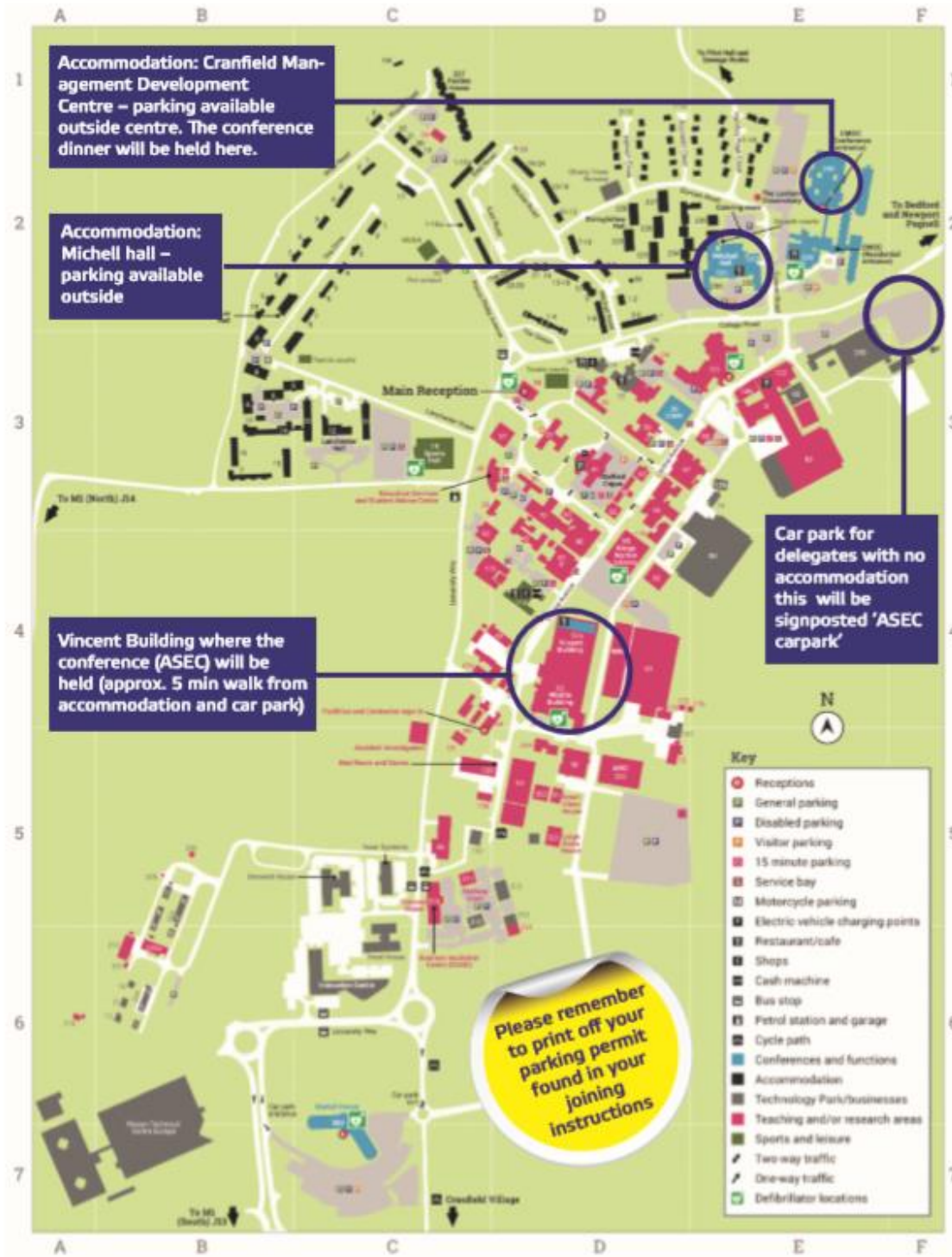
Cranfield University Campus



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Event Layout Overall Site Map





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By Car

Cranfield University is easily accessible from the M1. Exit at Junctions 13 or 14 and follow signs for **Cranfield**. For more detailed directions, visit venuecranfield.co.uk. Please be aware that this is a busy location and can become congested around the morning rush hour (08:00-09:00), so **please allow time for the journey.**

If Accommodation is included in your chosen conference package, parking details are outlined in the Accommodation section. If not included, please park in the carpark signposted 'ASEC carpark', the location of this is detailed in the 'overall site map' found on page 3.

If required, Disabled parking is available at The Vincent Building. Please let us know so that we can make the necessary arrangements.

Please ensure you print out the attached parking permit and clearly display it in your vehicle to avoid any fines.

By Rail

Milton Keynes Central is the nearest best-connected station and is 7 miles from the University. The London Euston service runs regularly with an approximate journey time of 35 minutes. The journey time from Milton Keynes Central is approximately 15 minutes with a large taxi rank at the station.

Bedford Station is similarly well connected, with regular services from London St Pancras International and is a 20-minute car journey from Cranfield.

Arrival Information

Registration

Pre-Registration will be available to delegates on Monday 19th November 17:30-18:30 in the lobby area of CMDC.



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The ASEC 2018 Registration Desk will be open each day from 08:00 in the main foyer of The Vincent Building.

Please allow time for registration, collection of delegate packs and badges etc.

Conference Information

A shuttle bus service from the venue accommodation to the Vincent Building will be running both mornings from **8:15 to 9:15**. The return shuttle will be running from **17:45 to 18:45** on Tuesday and **16:30 to 17:30** on Wednesday.

Morning Options

Early morning sessions each day feature a keynote speaker, to be preceded on Tuesday by an address from the President of INCOSE UK and followed on Wednesday by a technical presentation.

Half-day tutorials are being held either side of lunch.

Late Morning and Early Afternoon Session

Sessions each day will have been selected through the booking process. Break-out room locations are detailed in the Event Handbook or at the registration desk. Places are limited for the parallel sessions and tutorials by room capacities, so please ensure you attend those you have booked.

- The main conference theatre offers back to back sessions of two presentations each, covering contemporary topics expected to be of general interest to the audience, with a break for lunch half way through.
- There are two tutorials running each day in parallel to the main conference session. Details of these tutorials can be found on page seven of the event brochure.
- Following on from the last two Annual Systems Engineering Conferences, we will continue to run our successful **Professionalisation** slots.
- On Wednesday, these time slots will be used for the Systems Summit. Please note that this event is by invitation only.



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The conference dinner will be held in CMDC at 19:30 on Tuesday 20th November. The bar will be open for pre-dinner drinks.

PLEASE NOTE:

Unlike previous years, the conference dinner on Tuesday 20th November is **not included** in the price and should be booked separately if you wish to attend. If you are attending the conference dinner, please let us know if you have any dietary requirements as soon as possible.

Tea and coffee: this will be available at the start of each day, as well as during the morning and afternoon breaks.

Lunch: this will also be provided – please let us know any dietary requirements in advance.

Name badges: an official delegate badge is required in order to enter the conference rooms – please wear it at all times.

Mobiles: it would be appreciated if you ensure that your mobile is set to ‘silent’ mode during conference proceedings, but we would like to encourage our delegates to tweet about their experiences at ASEC using the hashtag **#ASEC2018**.

Internet access: wireless internet is available on site for anyone staying at the venue and for delegates during the event.

Dress code for this event: please be advised that we would recommend business casual attire for this event, as well as for the conference dinner.

PLEASE NOTE: no jeans or trainers.



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Accommodation

Parking location is dependent on your selected Accommodation, either **Cranfield Management Development Centre** or **Mitchell Hall**.

Cranfield Management Development Centre

Duncan Road, Wharley End, Cranfield, Bedfordshire MK43 0HG

Please follow directions for car park 3 as signposted. Upon arrival, please check into the CMDC reception. Check in is from 14:00.

Breakfast will be served each morning between 07:00 and 09:00 in the main dining room.

Please vacate your room and settle any personal charges by 11:00 on your day of departure.

Mitchell Hall

College Road, Wharley End, Cranfield, Bedfordshire MK43 0AL

Mitchell Hall is on College Road, running through the University and is clearly sign posted. Parking is available directly in front of Mitchell Hall.

On arrival please check in at main reception desk. Check in is from 14:00.

Breakfast will be served each morning between 07:00 and 09:00 in the main dining room.

Please vacate your room and settle any personal charges by 11:00 on your day of departure.



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PLEASE NOTE: if using a SatNav, the postcodes provided may not bring you to your exact destination.

The room rate paid **does not** include dinner on any evening. If you would like to attend the conference dinner and have not yet booked, please let us know so that we can amend your booking. If you would like to book dinner on any other evening, please book this through the hotel directly.

Any additional information can be found on the website:

venuecranfield.co.uk/

ASEC 2018

Car Parking Permit

Issued by: CMDC

Areas: Campus Car Parks

*Valid from 19th – 22nd November
2018*